



OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, August 15, 2024 – 1:30 p.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Maggie Blackwell – Chair, Nancy Carlson and Anthony Liberatore

MEMBERS ABSENT: None

ADVISORS PRESENT: Juanita Skillman and Dick Rader

ADVISORS ABSENT: None

STAFF PRESENT: Francis Gomez and Ruby Rojas

1. CALL TO ORDER

Maggie Blackwell, Chair, called the meeting to order at 1:32 p.m.

2. APPROVAL OF THE AGENDA

The Committee reviewed and amended the agenda to include 'Board of Directors Handbook' as agenda item 7 and 'Resale Documents' as agenda item 8.

By unanimous consent, the agenda was approved as amended.

3. APPROVAL OF REPORTS

The Committee reviewed the report for June 20, 2024.

Without objection, the report for June 20, 2024 was approved as presented.

4. CHAIR'S REMARKS

Chair Blackwell stressed her intent to reorganize and document the current governing documents.

5. MEMBER COMMENTS

None.

ITEMS FOR DISCUSSION

6. Membership Election & Voting Policy

Chair Blackwell presented the Membership Election & Voting Policy, specifically regarding Term Limits for the Committee to consider and review. The Committee discussed the matter.

Director Carlson elected to correct minor Scribner's errors. Director Liberatore seconded the motion.

By unanimous consent, the motion passed.

7. Board of Director's Handbook

Chair Blackwell presented the Director's Handbook for consideration and review. The Committee discussed the matter.

The Committee elected to update the document with minor changes for clarity.

Staff was directed to update the document with the minor requested changes.

8. Resale Documents

The Committee discussed the Resale Documents in regards to individuals who purchase a unit for rental purposes. Without objection the Committee directed staff to submit a Sublease Permit and Application concurrently with the Resale Documents when a resident is purchasing a unit for rental purposes.

Concluding Business

9. Committee Member Comments

Director Carlson expressed her interest in restating the Operating Rules for further review and membership clarification.

Advisor Skillman stressed the importance of the Election Rules, rather the boards solely do so. Director Liberatore reiterated the boards role in the election rules, Chair Blackwell agreed. Director Carlson also reminded the board of the Davis-Sterling civil code and its alignment with the Election Rules.

The Committee discussed the board candidate application and package in great detail. Staff was directed to consult with legal counsel regarding the availability of the board candidate application and availability both to prospective candidate and whomever requests completed applications to the membership. Staff was also directed to consult with legal counsel regarding election and voting rules being distributed amongst the membership.

A member made a comment regarding the availability of the board of director's candidate package and application.

Advisor Rader recommended the audience attend the United Laguna Woods Mutual Revenue Ad Hoc Committee Meeting scheduled later that day.

10. Future Agenda Items

a. Resale Policy

11. Date of Next Meeting

The next meeting is scheduled for Thursday, September 19, 2024 at 1:30 p.m. in the Board Room.

12. Adjournment

With no further business, Chair Blackwell adjourned the meeting at 2:22 p.m.

Maggie Blackwell

Maggie Blackwell (Sep 29, 2024 19:19 PDT)

Maggie Blackwell, Chair
United Laguna Woods Mutual
Governing Documents Review Committee